



Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting Minutes

December 15, 2020

Happy Valley Elementary Library – 6:00 p.m.
17480 Palm Avenue, Anderson, CA 96007

Public may attend by Zoom at:

<https://hvusd-net.zoom.us/j/85393078177?pwd=SUFHSURwR2VtRUphHjVlOHTG9rZz09>

Meeting ID: 853 9307 8177
Passcode: 6bHzcx

OPEN SESSION – 6:00 PM

1.0 Call to Order @ 6:05 p.m.

2.0 Roll Call – Cheryl Frazer, Tim Garman, Ben Swim, Carla Perry – Present

3.0 Pledge of Allegiance - led by Tim Garman

4.0 ORGANIZATIONAL MEETING:

A. Nomination/Election of Officers

Cheryl Frazer nominated Tim Garman for Board President. Ben Swim seconded the nomination. The board voted 4-0 to approve Tim Garman as Board President.

Cheryl Frazer nominated Ben Swim for Board Vice-President. Carla Perry seconded the nomination. The board voted 4-0 to approve Ben Swim as Board Vice-President.

Ben Swim nominated Cheryl Frazer for Board Clerk. Carla Perry seconded the nomination. The board voted 4-0 to approve Cheryl Frazer as Board Clerk.

B. Board Meeting Date, Time, and Place – Approve Resolution #21-06 Fixing Date, Time, Location of Regular Meetings

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 4-0 to approve Resolution #21-06 Fixing the Date, Time, and Location of Regular Meetings as follows: Meetings to be held the second Tuesday of each month, at 6:00 p.m., in the Elementary School Cafeteria.

5.0 Approval of Agenda –

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 4-0 to approve the agenda.

6.0 Presentation – Beth Roberts – First Interim Budget

Beth Roberts gave a detailed report of the 2020/21 First Interim Budget to the Board with the recommendation the Board approve the budget with a positive certification and the commitment to pass Resolution #21-07.

7.0 Public Hearing Session: LCFF Budget Overview for Parents

7.1 Open Hearing @ 6:29 p.m.

7.2 LCFF Budget Overview – Beth Roberts presented an overview of the LCFF Budget to the Board.

7.3 Close Hearing @ 6:29 p.m.

8.0 Communications to the Board – 2021 Annual Certification Regarding Workers' Compensation; Shasta County Office Approval of 2020-21 District Budget

9.0 Public Comment – The Public may address the board at this time. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. Public comment is limited to a maximum of 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

9.1 Public Comment Session Opened @ 6:30 p.m.

9.2 Persons wishing to address the Board – Items on the Agenda – None

9.3 Persons wishing to address the Board – Items not on the Agenda – None

9.4 Persons wishing to address the Board – Items in Closed Session - None

9.5 Public Comment Session Closed @ 6:31 p.m.

10.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Board Members may request that an item be removed from the Consent Agenda for later discussion.

10.1 Approval of Minutes for Regular Board Meeting November 10, 2020

10.2 Approval of Warrants November 1 – 30, 2020

On a motion by Carla Perry, seconded by Ben Swim, the board voted 4-0 to approve the Consent Agenda.

11.0 Personnel: None to Report

12.0 Discussion/Action Items

12.1 Discussion/Action: Approve 2020/21 First Interim Budget

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 4-0 approve the First Interim Budget with a positive certification.

12.2 Discussion/Action: Approve Resolution #21-07 Intention to Cut Costs for the 2021/22 & 2022/23 Budget

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 4-0 to approve Resolution #21-07.

12.3 Discussion/Action: Approve LCFF Budget Overview for Parents

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 4-0 to approve the LCFF Budget Overview for Parents.

12.4 Discussion/Action: Approve LCAP/ESSA Federal Addendum 2019/20

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 4-0 to approve the LCAP/ESSA Federal Addendum for 2019/20.

12.5 Discussion/Action: Approve Resolution #21-08 – Tax and Revenue Anticipation Notes

Beth Roberts explained to the board the anticipation notes are to cover the deferrals from State and the district will only need pay if the money is used.

On a motion by Carla Perry, seconded by Ben Swim, the board voted 4-0 to approve Resolution #21-08.

12.6 Discussion/Action: Approval of October 2020 Updated Board Policies; Updated BP 6158 – Independent Study

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 4-0 to approve the updated board policies.

12.7 Discussion: Paperless Board Packets/Chromebooks for Board Members

A discussion was had in regards to the time and amount of paper it takes to create board board packets. A suggestion was made that the board try to go paperless by using Chromebooks at the board meetings. The board packets are emailed to the board each month. The members can download the packets to read at the board meeting.

Board members agreed to try this procedure at the January board meeting and asked if they could get a paper copy of the agenda for notetaking.

13.0 Information/Discussion Items

13.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – None
- b) Certificated Staff – None
- c) Classified Staff – None

- d) Board Members –
Carla Perry reported there are 19 Christmas boxes that will be delivered to Happy Valley Families on December 18th. At the time of reporting there is still a need for bread/rolls, and deserts.
Cheryl Frazer reported that 4-H meetings are on hold at this time.
- e) Primary Site Update – Karen Maki reported the following: the drive-thru Literacy Fair saw a large turnout of families; the canned food drive for Thanksgiving boxes was a success; this Friday, the 18th, staff members will be outside collecting work and Chromebooks from the students. They will also be receiving hot chocolate and goodies from their teachers and a possible visit from Santa Clause; the transition to Distance Learning has been extremely smooth this time around.
- f) Elementary Site Update – Karen Maki reported the following for Shelly Craig: students have been participating in character building sessions with Mr. Rick; a Letter of Intent is being prepared to apply for a grant for 3rd – 8th grade Computer Science; the elementary staff will be participating in the yearly 12 Days of Christmas by video which will be sent to students via email.

13.2 Superintendent Update – Ms. Herd reported the following: the district has applied for the Computer Science Integration grant; the ovens and the milk refrigerator have arrived and the new stove hoods are being installed; the district is still working on trying to obtain battery backups for the solar panels and investigating the possibility of being able to get out of the contract for the solar panels. There is still approx. 7-10 years left on the loan; the district will start a Moderate to Severe day class at both the Primary and the Elementary school (possibly later this school year) as The Great Partnership will start charging a 7% surcharge for every student that attends who is out of district; the parking lot at the elementary will be used as a Hazardous Waste deposit site for Saturday/Sunday drop off/pick-up.

13.3 Business Manager Update – No update at this time due to First Interim presentation.

13.4 Enrollment Update as of December 11, 2020 – 462 – Grades TK – 8 (including CDS and Independent Study/Homeschool)

14.0 Next Meetings

January 12, 2021 - 6:00 p.m. – Regular Meeting - Happy Valley Elementary Cafeteria – 6:00 p.m.
February 9, 2021 – 6:00 p.m. – Regular Meeting - Happy Valley Elementary Cafeteria – 6:00 p.m.
March 9, 2021 – 6:00 p.m. – Regular Meeting - Happy Valley Elementary Cafeteria – 6:00 p.m.

15.0 Adjourn Open Session and Convene Closed Session

On a motion by Ben Swim, seconded by Carla Perry, the board voted 4-0 to adjourn
Open Session at 7:47 p.m.

CLOSED SESSION

16.0 Open Closed Session

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 4-0 to open Closed Session at 7:55 p.m.

17.0 Closed Session

- 17.1 Public Employee Performance Evaluation (Government Code Section §54957)
Title: Superintendent

18.0 Adjourn Closed Session and Convene Open Session

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 4-0 to adjourn Closed Session and Convene Open Session at 8:23 p.m.

19.0 Report from Closed Session – No reportable action taken

20.0 Adjournment

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 4-0 to adjourn the Regular Board Meeting at 8:23 p.m.

Approved January 12, 2021

Clerk of the Board